



Yaxham Church of England (VA) Primary School  
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Headteacher: Mrs Jennie Müller  
Chair of Governors: Mrs Michelle Parnell  
20th March 2020

Dear Parents,

Thank you for the swift and positive responses to the keyworker questionnaire. We are now in a position to be able to clarify our provision moving forward. In line with government guidance we will be closed from today until further notice.

*The government has asked parents to keep their children at home, wherever possible, and asked schools to remain **open only for those children who absolutely need to attend**. It is vital that we follow this advice.*

- *Children who are vulnerable*
- *Children whose parents are **critical** to the Covid-19 response **and cannot be safely cared for at home**.*

*(Vulnerable children include children who are supported by social care, those with safeguarding and welfare needs, including child in need plans, on child protection plans, 'looked after' children, young carers, disabled children and those with [education, health and care \(EHC\) plans](#).)*

Therefore, childcare provision may be in place for the children of keyworkers only. If only one parent is a keyworker, the assumption would be that in two parent families the other parent will be able to care for the children. Provision will only be available during the period the parent is expected to work and where there is **no other** safe alternative.

Whilst we appreciate the challenge for all parents during this period, the strict criteria are to ensure the continued health and wellbeing of our community, we ask that this is respected.

To ensure children only attend when absolutely necessary. This will be available in normal school hours 8.55-3.15pm, these parents may use morning provision for the usual donation of £2. As this is not normal practice for us we do not intend to provide childcare during the Easter holiday. Should the situation escalate and this becomes a challenge for critical workers please contact me as soon as possible and we will do all we can to support.

Those parents who believe that they are entitled to request childcare should return the attached form as soon as possible to apply for a place. Your application will be checked and considered and you will receive confirmation. Please do not send your child unless you receive confirmation. The form allows us to plan for the first week initially and does not guarantee this provision will continue. The situation will be reviewed on Wednesday should further guidance not already be in place. Children coming into school will need to bring their home learning folder with them.

Thank you for your patience and understanding during this difficult time. Children, staff and families have been amazing, we are lucky to have such a strong community. All staff will continue to work remotely while not in school so please do not hesitate to contact us by email. We will keep you informed regarding the plan to reopen and well as individual class communication.

With very best wishes to you all.

Jennie Müller

Please complete and return by email to [head@yaxham.norfolk.sch.uk](mailto:head@yaxham.norfolk.sch.uk)

By completing this form, I confirm that the parent/s of .....

Are key workers because.....

There is no alternative safe provision for my child because.....

I understand that this is a short term arrangement and that the school may withdraw child care provision should it no longer be safe to continue and I will not send my child to school until a place has been confirmed.

Signed.....

Monday 23 <sup>rd</sup> March 2020	8am	8am	8am	8am	8am
	8.55am - 3.15pm	8.55am - 3.15pm	8.55am - 3.15pm	8.55am - 3.15pm	8.55am - 3.15pm
Tuesday 24 <sup>rd</sup> March 2020	8am	8am	8am	8am	8am
	8.55am - 3.15pm	8.55am - 3.15pm	8.55am - 3.15pm	8.55am - 3.15pm	8.55am - 3.15pm
Wednesday 25 <sup>th</sup> March 2020	8am	8am	8am	8am	8am
	8.55am - 3.15pm	8.55am - 3.15pm	8.55am - 3.15pm	8.55am - 3.15pm	8.55am - 3.15pm
Thursday 26 <sup>th</sup> March 2020	8am	8am	8am	8am	8am
	8.55am - 3.15pm	8.55am - 3.15pm	8.55am - 3.15pm	8.55am - 3.15pm	8.55am - 3.15pm
Friday 27 <sup>th</sup> March 2020	8am	8am	8am	8am	8am
	8.55am - 3.15pm	8.55am - 3.15pm	8.55am - 3.15pm	8.55am - 3.15pm	8.55am - 3.15pm

- ☐ I will send my child with a packed lunch
- ☐ I would like to order a school packed lunch