

Annual Governance Statement for the Governing Body of Yaxham Church of England VA Primary School July 2018

In accordance with the Government's requirement for all governing bodies, the 3 core strategic functions of Yaxham Primary School Governing Body are:

1. **Ensuring clarity of vision, ethos and strategic direction;**
2. **Holding the head teacher to account for the educational performance of the school and its pupils;**
3. **Overseeing the financial performance of the school and making sure its money is well spent.**

Governance arrangements	<p>The Governing Body of Yaxham CoE Primary School was re-constituted in 2014 [as required by law] and remained made up of 2 staff governors (including the Headteacher), 2 elected Parent Governors, 1 Local Authority Governor and 7 Foundation governors. Foundation governors are appointed by the Local PCC (Parochial Church Council) and the Bishop, these are people who, in the opinion of the PCC, have the skills required to contribute to the effective governance and success of the school: on our Governing Body two of the PCC governors are parents, three are members of the local community, including a former secondary head teacher.</p> <p>The full Governing Body meets twice each term, and we also have a number of committees to consider different aspects of the school in detail. At Yaxham CoE Primary we currently have a Resources Committee, which focuses on finance, personnel and premises matters and includes Health Safety; a Curriculum Committee which focuses on Learning and Teaching. See p4 for a list of Governors.</p>
Attendance record of governors	<p>Governors have good attendance at meetings and we have never cancelled a meeting because it was not "quorate" (the number of governors needed to ensure that legal decisions can be made). See p4 for details of individual governors' attendance at meetings and participation in training sessions and forums. Governors have also had a presence at parents' evenings and participated in staff recruitment.</p>
The work that we have done on our committees and in the governing body	<p>The Governing Body has had busy year, with particular focus on school improvement following our Ofsted inspection in Dec 2016. Following our Head's move to another local school in April 2017, we have secured strong leadership for the school. The curriculum committee has been leading the review of the Post Ofsted RAP (Rapid Action Plan), which has been regularly updated by the new Headteacher and we have now moved from a Rapid Action Plan into a SIDP (School Improvement and Development Plan)</p>

	<p>For the next academic year we will maintain the 4 class structure, as well as providing the necessary extra resources for targeted intervention work with individual pupils.</p> <p>Governors continue to be focused on safeguarding and we have a Nominated Governor for Safeguarding who gives a termly report to the governors about any safeguarding matters. One of the roles for the governors is reviewing and agreeing school policies, and this year we have considered a number of policies including: Behaviour, Educational Visits, SEND, Home School Agreement, Spelling and swimming.</p>
Future plans for the governors	<p>Governors will continue with our monitoring of the school priorities as defined in the SIDP which has currently replaced our SIDP (School Improvement and Development Plan) to ensure progress continues for all the children within in the school and that resources are being effectively directed.</p> <p>We welcomed our new Headteacher to the school in September (Mrs Muller) as well as two new teachers Mrs Knee and Mr Moore we continue to work closely as a team.</p>

Yaxham Church of England VA Primary School Governing Body

Governor	Category	Date of Appointment	Term of office expiry date
Julia Bear	Staff Governor	11/07/14	10/07/2018
Annette Cheeseman	PCC Governor	01/02/96	09/07/2020
Jennie Muller	Staff Governor	04/09/17	Ex officio
Ann Futter (Vice Chair)	PCC Govenor	02/02/12	01/02/2020
Carl Dennett	PCC Governor	03/05/18	02/05/2022
Ben Conway	Parent Governor	15/05/17	14/05/2021
Su McKinnell	PCC Governor	27/10/14	26/10/2018
Claire Sullivan (Vice Chair)	Parent Governor	16/06/14	15/06/2022
Mike Tibbitts	LEA Governor	29/04/16	28/04/2020
Vacancy	PCC Governor		
Vacancy	DBE Governor		
Sonia Fulham	Clerk		

How you can contact the governing body	<p>We always welcome suggestions, feedback and ideas from parents – please contact the Chair of Governors, via the school office.</p> <p>You can see the full list of governors and more information about what we do, on the Governors’ page of the school website.</p>
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Yaxham CoE Primary School Governors' Attendance Record for 2017-2018

Governor	Full Governing Body Meetings	Curriculum Committee	Resources	Training courses & forums	School Monitoring & Visits
Julia Bear	100%	100%	n/a	3	2
Annette Cheeseman	83%	n/a	n/a	1	
Ben Conway	67%	75%	n/a	3	1
Ann Futter	100%	n/a	100%	7	4
Su McKinnell	67%	n/a	100%	2	
Claire Sullivan	83%	80%	n/a	2	3
Carl Dennett	100%	n/a	n/a	1	
Mike Tibbitts	100%	80%	n/a	2	1