

COVID-19 Supplementary risk assessment during reduced occupancy

This risk assessment document is a supplement to your existing setting risk assessment to reflect changes you are able to make as a result of reduced occupancy during periods of national lockdown. All of the control measures in your existing risk assessment and as outlined in the Compliance Code for Educational Settings remain valid. As with your substantive risk assessment, this assessment considers a single hazard of COVID-19 and identifies the control measures that are in place for the setting to reduce the risk of transmission to staff, pupils and visitors, as low as is possible in line with community risk levels. The template provides suggestions on areas you may be able to change, settings should outline the measures they have implemented. The measures possible will vary depending on the number of pupils, staff and space in the setting.

Setting: Yaxham Primary School Assessor Name: Jennie Müller	Assessment Date: 12/01/2021 Review Date: 26/01/2021
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Area of risk	Additional Control Measures in place	By whom	Date Completed
Positive case bringing COVID-19 into the setting	<i>(Measures to consider: Review visitors to the setting and ensure only those necessary are allowed on site, implementation of lateral flow testing for staff and pupils in line with government guidance)</i> <ul style="list-style-type: none"> No unnecessary visitors are allowed on site, where possible maintenance work to be carried out before/after school and area cleaned following visit Lateral flow to be introduced when government release for primary settings w/c 25.1.21 	JM	12/01/2021
Exposure to numerous people while in the setting increasing transmission risk	<i>(Measures to consider: Review pupils attending the setting and apply new bubbles that minimize group sizes as much as possible depending on available staff, minimize staff movement between groups, allocate bubbles specific space and do not share space across bubbles)</i> <ul style="list-style-type: none"> Bubble maximum of 15, consistent groups and staffing, use of space. No shared spaces 	JM	12/01/2021
Direct person to person transmission	<i>(Measures to consider: reorganize classrooms to space desks and seating areas out as much as possible aiming for 2m plus if space allows and it does not compromise education and learning, reorganize all other spaces with seating in the same way, for younger children activities have been arranged to enable children to space out as much as possible without compromising education and learning, review ventilation provision in all rooms and take rooms out of use or improve ventilation where no direct fresh air ventilation or levels are not adequate)</i> <ul style="list-style-type: none"> Furniture at a minimum with lower numbers in school to allow distance to be maintained Front facing Constant ventilation and rooms aired when children go outside 	JM	12/01/2021
Educational Visits increasing the risk of contact with others and therefore transmission	<ul style="list-style-type: none"> All educational visits have been suspended <i>(Additional measure to consider: Lessons that take place off site such as swimming have been suspended particularly where group transportation is needed to access these)</i> <ul style="list-style-type: none"> No educational visits/swimming taking place currently 	JM	12/01/2021
Lack of awareness of the control measures and requirements (the need for information, instruction and training)	<ul style="list-style-type: none"> All new measures or changes to measures have been communicated to staff, pupils and parents/carers <p>Staff and parents regularly updated, government messages reiterated in letters to ensure only those who need to attend school do. Website also updated with key information</p>	JM	12/01/2021
Staff and pupil health increasing the risk of transmission	<ul style="list-style-type: none"> All individual risk assessments have been reviewed for staff identified as at increased risk and any additional measures agreed with them to reduce the risk including ensuring all Critically Extremely Vulnerable staff members are shielding Individual support plans for pupils have been reviewed and altered where appropriate No CVE staff in post but headteacher is aware of health conditions of several members of staff and regularly checks in with them to ensure work can be carried out as safely as possible Introduced individual plan similar to previous closure for a vulnerable child, support to gradually increase hours 	JM	12/01/2021

Area of risk	Additional Control Measures in place	By whom	Date Completed
Staff and pupil mental health and well-being due to anxiety or increased pressure	<ul style="list-style-type: none"> Staff mental health and well-being has been re-assessed and any additional measures identified implemented to support including management support, the use of an Employee Assistance Programme The team work together to ensure workload is manageable and that individuals have the support they need, regular check-ins to maintain contact and address any worries. Pupil mental health and well-being has been re-assessed and any additional measures identified implemented to support including: Planned interaction to maintain contact, PSHE planning to include feeling etc and encourage conversation at home. Safeguarding/engagement list reviewed to support those who struggled previously or who have had issues in the last term 	JM	12/01/2021