

Yaxham CE VA Primary School



Online Safety Policy

“Recognising its historic foundation, the school will preserve and develop its religious character in accordance with the principles of the Church of England and in partnership with the Church and Parish at diocesan level.”

The school aims to serve its community by providing an education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith and promotes Christian values through the experience it offers to all its pupils.”

Introduction

Our school is a community of children and adults with a range of roles; including teachers, support staff, parents, governors and volunteers. At Yaxham Church of England VA Primary School we believe that a community thrives when there is an environment of mutual respect and an agreed code of conduct. We believe all members of our community should feel valued and respected, and should be treated fairly.

The aim of our online safety policy is to support other school policy including Safeguarding and Child Protection, Behaviour and Anti-bullying, in the development of a nurturing environment, where all members of the community can work together safely and build mutual trust and respect.

Aims and Values

At Yaxham Church of England Primary School all members of our community are loved, valued and valuable in the eyes of God and each other. Staff nurture and monitor a safe and respectful culture. The curriculum is carefully planned to reinforce our school rules and expectations which have been agreed with the children. These expectations and rules are referred to throughout the school day and across the curriculum.

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Statement of intent

At Yaxham CE VA Primary School we understand that using online services is an important aspect of raising educational standards, promoting achievement and enhancing teaching and learning.

The use of online services is embedded throughout the school; therefore, there are a number of controls in place to ensure the safety of children and staff.

The breadth of issues classified within online safety is considerable, but they can be categorised into three areas of risk:

- **Content:** Being exposed to illegal, inappropriate or harmful material, e.g. pornography, fake news, and racist or radical and extremist views.
- **Contact:** Being subjected to harmful online interaction with other users, e.g. commercial advertising and adults posing as children or young adults.
- **Conduct:** Personal online behaviour that increases the likelihood of, or causes, harm, e.g. sending and receiving explicit messages, and cyberbullying.

The measures implemented to protect children and staff revolve around these areas of risk. Our school has created this policy with the aim of ensuring appropriate and safe use of the internet and other digital technology devices by all children and staff.

This policy is based on The School Bus Online Model Policy.

Signed by:

Jennie Müller

Headteacher

Date: 29th April 2020

Michelle Parnell

Chair of governors

Date: 29th April 2020

1. Legal framework

This policy has due regard to all relevant legislation and guidance including, but not limited to, the following:

- Voyeurism (Offences) Act 2019
- The General Data Protection Regulation (GDPR)
- Data Protection Act 2018
- DfE (2019) 'Keeping children safe in education'
- DfE (2019) 'Teaching online safety in school'
- DfE (2018) 'Searching, screening and confiscation'
- National Cyber Security Centre (2017) 'Cyber Security: Small Business Guide'
- UK Council for Child Internet Safety 'Education for a Connected World'
- UK Council for Child Internet Safety (2017) 'Sexting in schools and colleges: Responding to incidents and safeguarding young people'

This policy operates in conjunction with the following school policies:

- Allegations of Abuse Against Staff Policy
- Acceptable Use Agreement
- Child Protection and Safeguarding Policy
- Anti-Bullying Policy
- RSE and Health Education Policy
- Staff Code of Conduct
- Behaviour Policy
- Data Protection Policy
- Confidentiality Policy
- Use of Digital Images Agreement
- Staff Disciplinary Policy and Procedure.

2. Roles and responsibilities

The governing board is responsible for:

- Ensuring that this policy is effective and complies with relevant laws and statutory guidance.
- Ensuring the DSL's remit covers online safety.
- Reviewing this policy on an annual basis.

- Ensuring their own knowledge of online safety issues is up-to-date.
- Ensuring all staff undergo safeguarding and child protection training (including online safety) at induction.
- Ensuring that there are appropriate filtering and monitoring systems in place.

The headteacher is responsible for:

- Supporting the DSL and any deputies by ensuring they have enough time and resources to carry out their responsibilities in relation to online safety.
- Ensuring staff receive regular, up-to-date and appropriate online safety training and information as part of their induction and safeguarding training.
- Ensuring online safety practices are audited and evaluated.
- Supporting staff to ensure that online safety is embedded throughout the curriculum so that all pupils can develop an appropriate understanding of online safety.
- Organising engagement with parents to keep them up-to-date with
- Working with governing board to update this policy on an annual basis.

The DSL is responsible for:

- Taking the lead responsibility for online safety in the school.
- Acting as the named point of contact within the school on all online safeguarding issues.
- Undertaking training so they understand the risks associated with online safety and can recognise additional risks that pupils with SEND face online.
- Liaising with relevant members of staff on online safety matters, e.g. the SENCO and ICT technicians.
- Ensuring online safety is recognised as part of the school's safeguarding responsibilities and that a coordinated approach is implemented.
- Ensuring appropriate referrals are made to external agencies, as required.
- Staying up-to-date with current research, legislation and online trends.
- Coordinating the school's participation in local and national online safety events, e.g. Safer Internet Day.
- Establishing a procedure for reporting online safety incidents and inappropriate internet use, both by pupils and staff.

- Ensuring all members of the school community understand the reporting procedure.
- Maintaining records of reported online safety concerns as well as the actions taken in response to concerns.
- Monitoring online safety incidents to identify trends and any gaps in the school's provision, and using this data to update the school's procedures.
- Reporting to the governing board about any issues in relation to online safety.
- Working with the headteacher and governing board to update this policy on an annual basis.

ICT technicians are responsible for:

- Providing technical support in the development and implementation of the school's online safety policies and procedures.
- Implementing appropriate security measures as directed by the headteacher.
- Ensuring that the school's filtering and monitoring systems are updated as appropriate.

All staff members are responsible for:

- Taking responsibility for the security of ICT systems and electronic data they use or have access to.
- Modelling good online behaviours.
- Maintaining a professional level of conduct in their personal use of technology.
- Having an awareness of online safety issues.
- Reporting concerns in line with the school's reporting procedure.
- Where relevant to their role, ensuring online safety is embedded in their teaching of the curriculum.

Children are responsible for:

- Adhering to this policy, the Acceptable Use Agreement and other relevant policies.
- Seeking help from school staff if they are concerned about something they or a peer has experienced online.
- Reporting online safety incidents and concerns in line with the procedures within this policy.

3. The curriculum

Online safety is embedded throughout the curriculum; however, it is particularly addressed in the following subjects:

- RHSE
- PSHE
- Computing

The curriculum and the school's approach to online safety is developed in line with the UK Council for Child Internet Safety's 'Education for a Connected World' framework and the DfE's 'Teaching online safety in school' guidance.

Children are taught the underpinning knowledge and behaviours that can help them to navigate the online world safely and confidently regardless of the device, platform or app they are using.

Online safety teaching is always appropriate to children's ages and developmental stages.

The underpinning knowledge and behaviours children learn through the curriculum include the following:

- How to evaluate what they see online
- How to recognise techniques used for persuasion
- Acceptable and unacceptable online behaviour
- How to identify online risks
- How and when to seek support

The online risks children may face online are always considered when developing the curriculum. The risks that are considered and how they are covered in the curriculum can be found in [Appendix 1](#) of this policy.

The DSL is involved with the development of the school's online safety curriculum.

The school recognises that, while any child can be vulnerable online, there are some children who may be more susceptible to online harm or have less support from family and friends in staying safe online, e.g. children with SEND and LAC. Relevant members of staff, e.g. the SENCO and designated teacher for LAC, work together to ensure the curriculum is tailored so these pupils receive the information and support they need.

Class teachers review external resources prior to using them for the online safety curriculum, to ensure they are appropriate for the cohort of children. When reviewing these resources, the following questions are asked:

- Where does this organisation get their information from?
- What is their evidence base?
- Have they been externally quality assured?
- What is their background?
- Are they age appropriate for pupils?
- Are they appropriate for children's developmental stage?

External visitors may be invited into school to help with the delivery of certain aspects of the online safety curriculum. The headteacher and DSL decide when it is appropriate to invite external groups into school and ensure the visitors selected are appropriate.

Before conducting a lesson or activity on online safety, the class teacher and DSL consider the topic that is being covered and the potential that children in the class have suffered or may be suffering from online abuse or harm in this way. The DSL advises the staff member on how to best support any children who may be especially impacted by a lesson or activity.

Lessons and activities are planned carefully so they do not draw attention to a child who is being or has been abused or harmed online, to avoid publicising the abuse.

During an online safety lesson or activity, the class teacher ensures a safe environment is maintained in which children feel comfortable to say what they feel and are not worried about getting into trouble or being judged.

If a staff member is concerned about anything children raise during online safety lessons and activities, they will make a report in line with sections [15](#) and [16](#) of this policy.

If a child makes a disclosure to a member of staff regarding online abuse following a lesson or activity, the staff member will follow the reporting procedure outlined in sections [15](#) and [16](#) of this policy.

4. Staff training

All staff receive safeguarding and child protection training, which includes online safety training, during their induction.

Online safety training for staff is updated annually and is delivered in line with advice from the local safeguarding partners.

In addition to this training, staff also receive regular online safety updates as required and at least annually.

The DSL and any deputies undergo training to provide them with the knowledge and skills they need to carry out their role, this includes online safety training. This training is updated at least every two years.

In addition to this formal training, the DSL and any deputies receive regular online safety updates to allow them to keep up with any developments relevant to their role. In relation to online safety, these updates allow the DSL and their deputies to:

- Understand the unique risks associated with online safety and be confident that they have the relevant knowledge and capability required to keep children safe while they are online at school.
- Recognise the additional risks that children with SEND face online and offer them support to stay safe online.

All staff receive a copy of this policy upon their induction and are informed of any changes to the policy. Staff are required to adhere to the Staff Code of Conduct at all times, which includes provisions for the acceptable use of technologies and the use of social media.

All staff are informed about how to report online safety concerns, in line with sections [15](#) and [16](#) of this policy.

The DSL acts as the first point of contact for staff requiring advice about online safety.

5. Educating parents

The school works in partnership with parents to ensure pupils stay safe online at school and at home.

Parents are provided with information about the school's approach to online safety and their role in protecting their children. Parental awareness is raised in the following ways:

- Website
- Newsletters
- Signposting resources

Parents are sent a copy of the Acceptable Use Agreement at the beginning of each academic year and are encouraged to go through this with their child to ensure their child understands the document and the implications of not following it.

6. Classroom use

A range of technology is used during lessons, including the following:

- Laptops
- iPads
- Internet
- Email
- Cameras

Prior to using any websites, tools, apps or other online platforms in the classroom, or recommending that pupils use these platforms at home, the class teacher always reviews and evaluates the resource.

Class teachers ensure that any internet-derived materials are used in line with copyright law.

Children are supervised when using online materials during lesson time – this supervision is suitable to their age and ability.

7. Internet access

Children, staff and other members of the school community are only granted access to the school's internet network once they have read and signed the Acceptable Use Agreement. A record is kept of users who have been granted internet access in the school office.

All members of the school community are encouraged to use the school's internet network, instead of 3G, 4G and 5G networks, as the network has appropriate filtering and monitoring to ensure individuals are using the internet appropriately.

8. Filtering and monitoring online activity

The governing board ensures the school's ICT network has appropriate filters and monitoring systems in place. The headteacher and ICT technicians undertake a review of what filtering and monitoring systems are required based on the latest guidance.

The filtering and monitoring systems the school implements are appropriate to Children's ages, the number of children using the network, how often children's access the network, and the proportionality of costs compared to the risks.

The governing board ensures 'over blocking' does not lead to unreasonable restrictions as to what children can be taught with regards to online teaching and safeguarding.

ICT technicians undertake checks on the filtering and monitoring systems to ensure they are effective and appropriate. Requests regarding making changes to the filtering system are directed to the headteacher. Prior to making any changes to the filtering system, ICT technicians and the DSL conduct a risk assessment.

Reports of inappropriate websites or materials are made to the headteacher immediately, who investigates the matter and ensures any necessary changes are made. Deliberate breaches of the filtering system are reported to headteacher who will escalate the matter appropriately. If a child has deliberately breached the filtering system, they will be disciplined in line with the Behaviour Policy. If a member of staff has deliberately breached the filtering system, they will be disciplined in line with the Staff Disciplinary Policy and Procedure.

If material that is believed to be illegal is accessed, inadvertently or deliberately, this material will be reported to the appropriate agency immediately, e.g. the Internet Watch Foundation (IWF), CEOP and/or the police.

The school's network and school-owned devices are appropriately monitored. Concerns identified through monitoring are reported to the DSL who manages the situation in line with sections [15](#) and [16](#) of this policy.

9. Network security

Technical security features, such as anti-virus software, are kept up-to-date and managed by ICT technicians.

- Firewalls are switched on at all times.
- ICT technicians review the firewalls on a regular basis to ensure they are running correctly, and to carry out any required updates.
- Staff and children are advised not to download unapproved software or open unfamiliar email attachments.
- Staff members and children report all malware and virus attacks to the ICT technician.
- All members of staff have their own unique usernames and private passwords to access the school's systems.

- Children are provided with their own unique email address and private passwords, as well as usernames and passwords for specific sites such as TTRS.
- Staff members and children are responsible for keeping their passwords private.
- Users are not permitted to share their login details with others and are not allowed to log in as another user at any time.
- Users are required to lock access to devices and systems when they are not

10. Emails

Access to and the use of emails is managed in line with the Data Protection Policy, Acceptable Use Agreement and Confidentiality Policy.

- Staff and children are given approved school email accounts and are only able to use these accounts at school and when doing school-related work outside of school hours.
- Prior to being authorised to use the email system, staff and children must agree to and sign the relevant acceptable use agreement.
- Personal email accounts are not permitted to be used on school devices.
- Any email that contains sensitive or personal information is only sent using secure and encrypted email.
- Staff members and children are required to block spam and junk mail, and report the matter to the ICT technician.
- The school's monitoring system can detect inappropriate links, malware and profanity within emails – staff and pupils are made aware of this.
- Chain letters, spam and all other emails from unknown sources are deleted without being opened.

The school will organise regular assemblies and lessons where they explain what a phishing email and other malicious emails might look like – including the following information:

- How to determine whether an email address is legitimate
- The types of address a phishing email could use
- The importance of asking “does the email urge you to act immediately?”
- The importance of checking the spelling and grammar of an email

11. Social networking

Personal use

- Access to social networking sites is filtered as appropriate.

- Staff and children are not permitted to use social media for personal use during lesson time.
- Staff members are advised that their conduct on social media can have an impact on their role and reputation within the school.
- Staff receive annual training on how to use social media safely and responsibly.
- Staff are not permitted to communicate with pupils or parents over social networking sites and are reminded to alter their privacy settings to ensure children and parents are not able to contact them on social media.
- Children are taught how to use social media safely and responsibly through the online safety curriculum.
- Concerns regarding the online conduct of any member of the school community on social media are reported to the headteacher and managed in accordance with the relevant policy, e.g. Anti-Bullying Policy, Staff Code of Conduct and Behavioural Policy.
- The school has a Facebook profile, managed by the Headteacher. This profile 'Trip Yaxham' is for the purpose of sharing information on the 'closed' parent and friends of Yaxham Group only.

12. The school website

The headteacher is responsible for the overall content of the school website – they will ensure the content is appropriate, accurate, up-to-date and meets government requirements.

- The website complies with guidelines for publications including accessibility, data protection, respect for intellectual property rights, privacy policies and copyright law.
- Personal information relating to staff and children is not published on the website.
- Images and videos are only posted on the website if the provisions in the Use of digital images policy are met.

13. Online Learning Journeys

The school uses Tapestry for online learning journeys. Accounts are created once parental consent is received. Individual users have their own log in and work with in the agreement.

- Children's observations or photographs from Tapestry must not be posted on any social media
- Login details are personal, each parent and member of staff can have their own account

Any person found to be misusing the account will have their account deactivated

14. Use of school-owned devices

Teachers and admin staff are issued with the following devices to assist with their work:

- Laptop
- iPad

School-owned devices are used in accordance with the Device User Agreement.

- Staff and children are not permitted to connect school-owned devices to public Wi-Fi networks.
- All school-owned devices are password protected.
- All school-owned devices are fitted with software to ensure they can be remotely accessed, in case data on the device needs to be protected, retrieved or erased.
- ICT technicians review all school-owned devices on a regular basis to carry out software updates and ensure there is no inappropriate material on the devices.

Staff members or pupils found to be misusing school-owned devices are disciplined in line with the Staff Disciplinary Policy and Procedure and Behaviour Policy.

15. Use of personal devices

Any personal electronic device that is brought into school is the responsibility of the user.

- Personal devices are not permitted for children unless authorised by the headteacher
- Staff members are not permitted to use their personal devices during lesson time, other than in an emergency.
- Personal devices should be stored in staff areas, (staffroom/drawers/cupboard), not carried around in pockets.
- Staff members are not permitted to use their personal devices to take photos or videos of children.
- Staff members report concerns about their colleagues' use of personal devices on the school premises in line with the Allegations of Abuse Against Staff Policy.
- If a member of staff is thought to have illegal content saved or stored on a personal device, or to have committed an offence using a personal device, the headteacher will inform the police and action will be taken in line with the Allegations of Abuse Against Staff Policy.
- Appropriate signage is displayed to inform visitors to the school of the expected use of personal devices.

Any concerns about visitors' use of personal devices on the school premises are reported to the Headteacher.

16. Managing reports of online safety incidents

Staff members and children are informed about what constitutes inappropriate online behaviour in the following ways:

- Staff training
- The online safety curriculum
- Assemblies

Concerns regarding a staff member's online behaviour are reported to the headteacher who decides on the best course of action in line with the relevant policies, e.g. Staff Code of Conduct, Allegations of Abuse Against Staff Policy and Staff Disciplinary Policy and Procedures.

Concerns regarding a child's online behaviour are reported to the class teacher and the DSL who investigates concerns with relevant staff members, e.g. the headteacher and ICT technician.

Concerns regarding a child's online behaviour are dealt with in accordance with relevant policies depending on their nature, e.g. Behaviour Policy and Child Protection and Safeguarding Policy.

Where there is a concern that illegal activity has taken place, the headteacher contacts the police. All online safety incidents and the school's response are recorded by the DSL.

[Section 16](#) of this policy outlines how the school responds to specific online safety concerns, such as cyberbullying and peer-on-peer abuse.

17. Responding to specific online safety concerns

Cyberbullying

Cyberbullying, against both children and staff, is not tolerated.

Any incidents of cyberbullying are dealt with quickly and effectively whenever they occur.

Information about the school's full response to incidents of cyberbullying can be found in the school's Anti-Bullying Policy

Online sexual violence and sexual harassment between children (peer-on-peer abuse)

The school recognises that peer-on-peer abuse can take place online. Examples include the following:

- Non-consensual sharing of sexual images and videos
- Sexualised cyberbullying

- Online coercion and threats
- Unwanted sexual comments and messages on social media
- Online sexual exploitation

The school responds to all concerns regarding online peer-on-peer abuse, whether or not the incident took place on the school premises or using school-owned equipment.

Concerns regarding online peer-on-peer abuse are reported to the DSL who will investigate the matter in line with the Child Protection and Safeguarding Policy.

Information about the school's full response to incidents of online peer-on-peer abuse can be found in the Child Protection and Safeguarding Policy.

Upskirting

Under the Voyeurism (Offences) Act 2019, it is an offence to operate equipment and to record an image beneath a person's clothing without consent and with the intention of observing, or enabling another person to observe, the victim's genitals or buttocks (whether exposed or covered with underwear), in circumstances where their genitals, buttocks or underwear would not otherwise be visible, for a specified purpose.

- A "specified purpose" is namely:
 2. Obtaining sexual gratification (either for themselves or for the person they are enabling to view the victim's genitals, buttocks or underwear).
 3. To humiliate, distress or alarm the victim.
- "Operating equipment" includes enabling, or securing, activation by another person without that person's knowledge, e.g. a motion activated camera.

Upskirting is not tolerated by the school.

Incidents of upskirting are reported to the DSL who will then decide on the next steps to take, which may include police involvement, in line with the Child Protection and Safeguarding Policy.

Youth produced sexual imagery (sexting)

Youth produced sexual imagery is the sending or posting of sexually suggestive images of under-18s via mobile phones or over the internet. Creating and sharing sexual photos and videos of individuals under 18 is illegal.

All concerns regarding sexting are reported to the DSL.

Following a report of sexting, the following process is followed:

- The DSL holds an initial review meeting with appropriate school staff
- Subsequent interviews are held with the children involved, if appropriate

- Parents are informed at an early stage and involved in the process unless there is a good reason to believe that involving the parents would put the child at risk of harm
- At any point in the process if there is a concern a child has been harmed or is at risk of harm, a referral will be made to children's social care services and/or the police immediately
- The interviews with staff, children and their parents are used to inform the action to be taken and the support to be implemented

When investigating a report, staff members do not view the youth produced sexual imagery unless there is a good and clear reason to do so.

- If a staff member believes there is a good reason to view youth produced sexual imagery as part of an investigation, they discuss this with the headteacher first.
- The decision to view imagery is based on the professional judgement of the DSL and always complies with the Child Protection and Safeguarding Policy.
- Any accidental or intentional viewing of youth produced sexual imagery that is undertaken as part of an investigation is recorded.
- If it is necessary to view the imagery, it will not be copied, printed or shared.

Online abuse and exploitation

Through the online safety curriculum, children are taught about how to recognise online abuse and where they can go for support if they experience it.

The school responds to concerns regarding online abuse and exploitation, whether or not it took place on the school premises or using school-owned equipment.

All concerns relating to online abuse and exploitation, including child sexual abuse and exploitation and criminal exploitation, are reported to the DSL and dealt with in line with the Child Protection and Safeguarding Policy.

Online hate

The school does not tolerate online hate content directed towards or posted by members of the school community.

Incidents of online hate are dealt with in line with the relevant school policy depending on the nature of the incident and those involved, e.g. Staff Code of Conduct, Anti-Bullying Policy and Adult Code of Conduct.

Online radicalisation and extremism

The school's filtering system protects children and staff from viewing extremist content. Concerns regarding a staff member or pupil being radicalised online are dealt with in line with the Child Protection and Safeguarding Policy, specifically relating to Prevent Duty.

18. Monitoring and review

The school recognises that the online world is constantly changing; therefore, the DSL, the ICT technician and the headteacher conduct regular light-touch reviews of this policy to evaluate its effectiveness.

The governing board, headteacher and DSL review this policy in full on an annual basis and following any online safety incidents.

The next scheduled review date for this policy is September 2020

Any changes made to this policy are communicated to all members of the school community.

Appendix 1: Online harms and risks – curriculum coverage

[The table below contains information from the DfE's 'Teaching online safety in schools' guidance about what areas of online risk schools should teach pupils about. You can use this to assist your school in developing its own online safety curriculum; however, you must develop your curriculum in line with your local needs and the needs of your pupils.]

Subject area	Description and teaching content	Curriculum area the harm or risk is covered in
How to navigate the internet and manage information		
Age restrictions	<p>Some online activities have age restrictions because they include content which is not appropriate for children under a specific age.</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> • That age verification exists and why some online platforms ask users to verify their age • Why age restrictions exist • That content that requires age verification can be damaging to under-age consumers • What the age of digital consent is (13 for most platforms) and why it is important 	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> • PSHE/RSHE • Computing curriculum
How content can be used and shared	<p>Knowing what happens to information, comments or images that are put online.</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> • What a digital footprint is, how it develops and how it can affect pupils' futures • How cookies work • How content can be shared, tagged and traced • How difficult it is to remove something once it has been shared online • What is illegal online, e.g. youth-produced sexual imagery (sexting) 	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> • PSHE/RSHE • Computing curriculum
Disinformation, misinformation and hoaxes	<p>Some information shared online is accidentally or intentionally wrong, misleading or exaggerated.</p> <p>Teaching includes the following:</p>	<p>This risk or harm is covered in the following curriculum area(s):</p>

	<ul style="list-style-type: none"> • Disinformation and why individuals or groups choose to share false information in order to deliberately deceive • Misinformation and being aware that false and misleading information can be shared inadvertently • Online hoaxes, which can be deliberately and inadvertently spread for a variety of reasons • That the widespread nature of this sort of content can often appear to be a stamp of authenticity, making it important to evaluate what is seen online • How to measure and check authenticity online • The potential consequences of sharing information that may not be true 	<ul style="list-style-type: none"> • RSHE/PSHE education • [KS2] Computing curriculum
Fake websites and scam emails	<p>Fake websites and scam emails are used to extort data, money, images and other things that can either be used by the scammer to harm the person targeted or sold on for financial, or other, gain.</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> • How to recognise fake URLs and websites • What secure markings on websites are and how to assess the sources of emails • The risks of entering information to a website which is not secure • What pupils should do if they are harmed/targeted/groomed as a result of interacting with a fake website or scam email • Who pupils should go to for support 	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> • RSHE/PSHE • Computing curriculum
Online fraud	<p>Fraud can take place online and can have serious consequences for individuals and organisations.</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> • What identity fraud, scams and phishing are • That children are sometimes targeted to access adults' data • What 'good' companies will and will not do when it comes to personal details 	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> • RSHE/PSHE • Computing curriculum
Password phishing	<p>Password phishing is the process by which people try to find out individuals' passwords so they can access protected content.</p> <p>Teaching includes the following:</p>	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> • RSHE/PSHE

	<ul style="list-style-type: none"> • Why passwords are important, how to keep them safe and that others might try to get people to reveal them • How to recognise phishing scams • The importance of online security to protect against viruses that are designed to gain access to password information • What to do when a password is compromised or thought to be compromised 	<ul style="list-style-type: none"> • Computing curriculum
Personal data	<p>Online platforms and search engines gather personal data – this is often referred to as ‘harvesting’ or ‘farming’.</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> • How cookies work • How data is farmed from sources which look neutral • How and why personal data is shared by online companies • How pupils can protect themselves and that acting quickly is essential when something happens • The rights children have with regards to their data • How to limit the data companies can gather 	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> • Computing curriculum
Persuasive design	<p>Many devices, apps and games are designed to keep users online for longer than they might have planned or desired.</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> • That the majority of games and platforms are designed to make money – their primary driver is to encourage people to stay online for as long as possible • How notifications are used to pull users back online 	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> • Computing curriculum
Privacy settings	<p>Almost all devices, websites, apps and other online services come with privacy settings that can be used to control what is shared.</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> • How to find information about privacy settings on various devices and platforms 	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> • RSHE/PSHE

	<ul style="list-style-type: none"> That privacy settings have limitations 	<ul style="list-style-type: none"> Computing curriculum
Targeting of online content	<p>Much of the information seen online is a result of some form of targeting.</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> How adverts seen at the top of online searches and social media have often come from companies paying to be on there and different people will see different adverts How the targeting is done The concept of clickbait and how companies can use it to draw people to their sites and services 	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> Computing curriculum
How to stay safe online		
Online abuse	<p>Some online behaviours are abusive. They are negative in nature, potentially harmful and, in some cases, can be illegal.</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> The types of online abuse, including sexual harassment, bullying, trolling and intimidation When online abuse can become illegal How to respond to online abuse and how to access support How to respond when the abuse is anonymous The potential implications of online abuse What acceptable and unacceptable online behaviours look like 	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> RSHE/PSHE Computing curriculum
Challenges	<p>Online challenges acquire mass followings and encourage others to take part in what they suggest.</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> What an online challenge is and that, while some will be fun and harmless, others may be dangerous and even illegal How to assess if the challenge is safe or potentially harmful, including considering who has generated the challenge and why 	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> RSHE/PSHE

	<ul style="list-style-type: none"> • That it is okay to say no and to not take part in a challenge • How and where to go for help • The importance of telling an adult about challenges which include threats or secrecy – ‘chain letter’ style challenges 	
Content which incites	<p>Knowing that violence can be incited online and escalate very quickly into offline violence.</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> • That online content (sometimes gang related) can glamorise the possession of weapons and drugs • That to intentionally encourage or assist in an offence is also a criminal offence • How and where to get help if they are worried about involvement in violence 	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> • RSHE/PSHE
Fake profiles	<p>Not everyone online is who they say they are.</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> • That, in some cases, profiles may be people posing as someone they are not or may be ‘bots’ • How to look out for fake profiles 	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> • RSHE/PSHE • Computing curriculum
Grooming	<p>Knowing about the different types of grooming and motivations for it, e.g. radicalisation, child sexual abuse and exploitation (CSAE) and gangs (county lines).</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> • Boundaries in friendships with peers, in families, and with others • Key indicators of grooming behaviour • The importance of disengaging from contact with suspected grooming and telling a trusted adult • How and where to report grooming both in school and to the police <p>At all stages, it is important to balance teaching pupils about making sensible decisions to stay safe whilst being clear it is never the fault of the child who is abused and why victim blaming is always wrong.</p>	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> • RSHE/PSHE

Live streaming	<p>Live streaming (showing a video of yourself in real-time online either privately or to a public audience) can be popular with children, but it carries a risk when carrying out and watching it.</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> • What the risks of carrying out live streaming are, e.g. the potential for people to record livestreams and share the content • The importance of thinking carefully about who the audience might be and if pupils would be comfortable with whatever they are streaming being shared widely • That online behaviours should mirror offline behaviours and that this should be considered when making a livestream • That pupils should not feel pressured to do something online that they would not do offline • Why people sometimes do and say things online that they would never consider appropriate offline • The risk of watching videos that are being livestreamed, e.g. there is no way of knowing what will be shown next • The risks of grooming 	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> • RSHE/PSHE
Unsafe communication	<p>Knowing different strategies for staying safe when communicating with others, especially people they do not know or have not met.</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> • That communicating safely online and protecting your privacy and data is important, regardless of who you are communicating with • How to identify indicators of risk and unsafe communications • The risks associated with giving out addresses, phone numbers or email addresses to people pupils do not know, or arranging to meet someone they have not met before • What online consent is and how to develop strategies to confidently say no to both friends and strangers online 	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> • RSHE/PSHE • Computing curriculum
Wellbeing		

Impact on confidence (including body confidence)	<p>Knowing about the impact of comparisons to ‘unrealistic’ online images.</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> • The issue of using image filters and digital enhancement • The role of social media influencers, including that they are paid to influence the behaviour of their followers • The issue of photo manipulation, including why people do it and how to look out for it 	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> • RSHE/PSHE
Impact on quality of life, physical and mental health and relationships	<p>Knowing how to identify when online behaviours stop being fun and begin to create anxiety, including that there needs to be a balance between time spent online and offline.</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> • How to evaluate critically what pupils are doing online, why they are doing it and for how long (screen time) • How to consider quality vs. quantity of online activity • The need for pupils to consider if they are actually enjoying being online or just doing it out of habit due to peer pressure or the fear of missing out • That time spent online gives users less time to do other activities, which can lead some users to become physically inactive • The impact that excessive social media usage can have on levels of anxiety, depression and other mental health issues • That isolation and loneliness can affect pupils and that it is very important for them to discuss their feelings with an adult and seek support • Where to get help 	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> • Health education
Online vs. offline behaviours	<p>People can often behave differently online to how they would act face to face.</p> <p>Teaching includes the following:</p> <ul style="list-style-type: none"> • How and why people can often portray an exaggerated picture of their lives (especially online) and how that can lead to pressures around having perfect/curated lives 	<p>This risk or harm is covered in the following curriculum area(s):</p> <ul style="list-style-type: none"> • RSHE/PSHE

	<ul style="list-style-type: none"> • How and why people are unkind or hurtful online when they would not necessarily be unkind to someone face to face 	
Suicide, self-harm and eating disorders	Pupils may raise topics including eating disorders, self-harm and suicide. Teachers must be aware of the risks of encouraging or making these seem a more viable option for pupils and should take care to avoid giving instructions or methods and avoid using language, videos and images.	