



Yaxham Church of England (VA) Primary School  
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Headteacher: Mrs Jennie Müller  
Chair of Governors: Mrs Michelle Parnell

16<sup>th</sup> June 2020

Dear Parents,

Following the latest government guidance, we are exploring our capacity for wider opening. Whilst we completely understand your reasons for not sending your child/children back to school yet, we need to be clear of parent's intentions going forward before we offer places to other children.

I am writing to all the parents categorised as keyworkers or whose children are categorised as vulnerable and parents of children in Reception, Year 1 & Year 6 who are not currently taking their place in school. We will now need you to confirm if you will be sending your child/children back to school before the end of term should a place be available. Please be aware that so far we have been able to adapt when parents have reconsidered, this will not be possible going forward with current space restrictions as the school opens more widely. Parents will need to commit to a decision to allow the school to move forward with plans.

Please email the office with confirmation of your decision by 12pm Thursday 18<sup>th</sup> June at the latest so that unfilled places can be allocated to other children. We will continue to keep you informed as guidance changes for this term. We do not have information about the autumn term at this point.

Thank you for your ongoing support and understanding at this difficult time.

Yours sincerely,  
Mrs Jennie Müller  
Headteacher